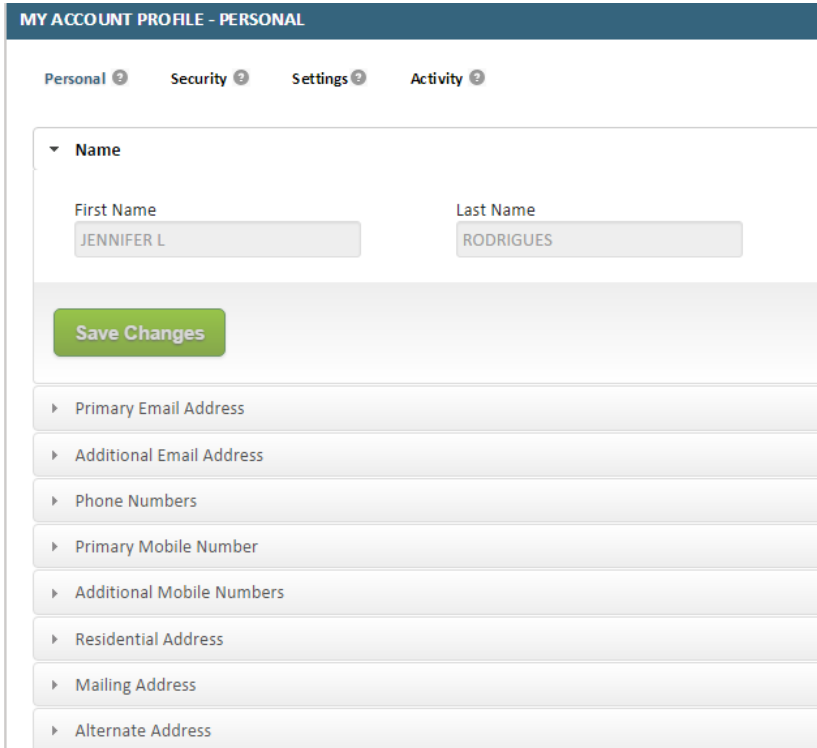
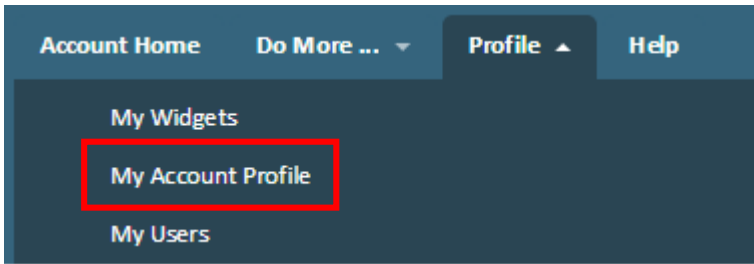


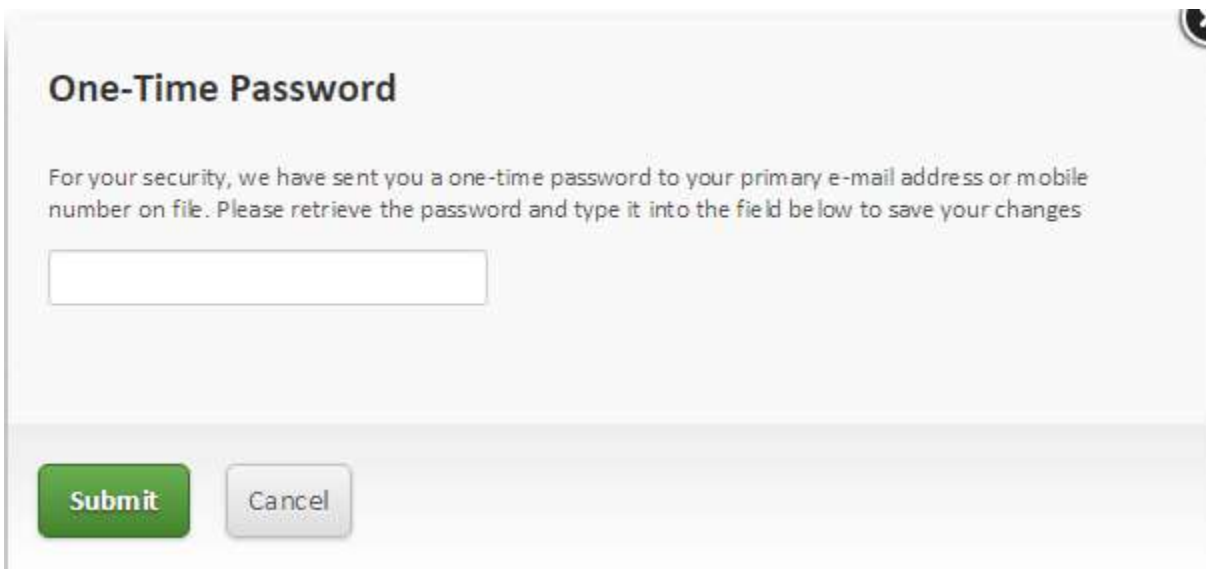
Change your Personal Information

Once logged into Online Banking select “Profile” and then select “My Account Profile”.



The screenshot shows the 'MY ACCOUNT PROFILE - PERSONAL' page. At the top, there are four tabs: 'Personal', 'Security', 'Settings', and 'Activity'. The 'Personal' tab is selected. Below the tabs, there is a section for 'Name' which is expanded. It contains two input fields: 'First Name' with the value 'JENNIFER L' and 'Last Name' with the value 'RODRIGUES'. Below these fields is a green 'Save Changes' button. Below the 'Name' section, there are several other sections, each with a right-pointing arrow: 'Primary Email Address', 'Additional Email Address', 'Phone Numbers', 'Primary Mobile Number', 'Additional Mobile Numbers', 'Residential Address', 'Mailing Address', and 'Alternate Address'.

Under Personal you will see a list of information you can change – email address, phone number and the like. Select the information you want to change and put in your new information.



The screenshot shows a 'One-Time Password' dialog box. The title is 'One-Time Password'. Below the title, there is a paragraph of text: 'For your security, we have sent you a one-time password to your primary e-mail address or mobile number on file. Please retrieve the password and type it into the field below to save your changes'. Below the text is a text input field. At the bottom of the dialog box, there are two buttons: a green 'Submit' button and a grey 'Cancel' button.

When you save the changes, a one-time password will be sent to your email or to your mobile phone. Look up this password and enter it in, and your information will be updated.

On our mobile phone app, select “Settings” (the option in the middle of the screen) and then select “My Account Profile”. Edit the information desired, enter in the one-time password you receive (by email or text message), and your information will be updated.